



PARAMOUNT COLLEGE  
OF NATURAL MEDICINE

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ParaPharm Pty Ltd  
ACN 45 098 564 099

POLICY DOCUMENT 19  
VET TUITION ASSURANCE STATEMENT

REVISION HISTORY

REV	DATE	BY	CHCK'D	APPR'D	COMMENTS
0	15-12-08	GB	PH	GB	New policy for VET FEE-HELP



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### 1.0 SCOPE OF POLICY

Under the provisions of Schedule 1A of the Higher Education Support Act 2003 (HESA) and the associated VET Provider Guidelines, Paramount College of Natural Medicine (Paramount College) (the First Provider) is required to provide a VET tuition assurance arrangement for Australian citizens or holders of an Australian permanent humanitarian visa who are enrolled in the eligible VET courses of study that it offers. This requirement is to protect students in the event that Paramount College ceases to provide a VET course of study in which a student is enrolled.

The meaning of 'ceasing to provide a VET course of study' is set out at clause 3.1.25 of the VET Provider Guidelines. A copy of these is available from:

<http://www.dest.gov.au/NR/rdonlyres/4E884348-34B3-4113-9487-147EDDFBAE31/22530/VETProviderGuidelinessignedPDF.pdf>

### 2.0 OVERVIEW OF VET TUITION ASSURANCE SCHEME

In the event that Paramount College ceases to provide a VET course of study in which a student is enrolled the student is entitled to a choice of:

- a) an offer of a place in a similar VET course of study with a Second Provider without any requirement to pay the Second Provider any VET tuition fee for any replacement VET units



(this is known as the "VET Course Assurance Option");

OR

- b) a refund of his or her up-front VET payments for any VET unit of study that the student commences but does not complete because Paramount College ceases to provide the VET course of study of which the VET unit forms part (this is known as the "VET Tuition Fee Repayment Option")

### 3.0 INTRODUCING THE AUSTRALIAN COUNCIL FOR PRIVATE EDUCATION AND TRAINING (ACPET)

Paramount College has met the VET tuition assurance requirements as specified in the VET Provider Guidelines through its current membership of the ACPET's 'Australian Student Tuition Assurance Scheme' Category C1, Cover Type 'VET FEE-HELP'. Contact details for ACPET are:

Australian Council of Private Education & Training

Mailing Address:

PO Box 1645

West Perth

WA 6872

Street Address:

Suite 12, 44 Kings Park Road; (Cnr Ventnor Avenue)

West Perth

WA 6005

Telephone:

08 6263 4437

Facsimile:

08 9226 4836

Email:

[wa@acpet.edu.au](mailto:wa@acpet.edu.au)

Alternative contact details are available in different Australian states on their website:

Website:

[www.acpet.edu.au](http://www.acpet.edu.au)

### 4.0 ACPET's ROLE

If Paramount College ceases to provide a VET course of study, ACPET will send a student enrolled in the VET course of study a Written VET Tuition Assurance Offer (the Offer) advising the student of the options available under the VET tuition assurance requirements. The Offer will include directions that the student must follow in order to notify ACPET of the choice they have made for each affected VET unit. ACPET will provide this Offer within twenty Business Days after it knows, or should now by reasonable enquiries that Paramount College has ceased to provide the VET course of study.

### 5.0 VET COURSES COVERED UNDER ACPET's ASTAS

The VET course/s of study for which Paramount College has ACPET membership is/are:



HLT 60507	Advanced Diploma of Naturopathy	VET FEE-HELP
HLT 60607	Advanced Diploma of Homoeopathy	VET FEE-HELP
HLT 61007	Advanced Diploma of Nutritional Medicine	VET FEE-HELP
HLT 60107	Advanced Diploma of Western Herbal Medicine	VET FEE-HELP
HLT 42707	Certificate IV in Aromatherapy	Non FEE-HELP
HLT40307	Certificate IV in Massage Therapy Practice	Non FEE-HELP
HLT 50307	Diploma of Remedial Massage	Non FEE-HELP

## 6.0 PARAMOUNT CEASES TO PROVIDE A VET COURSE

In the event that Paramount College ceases to provide a VET course, a student may choose either:

### 6.1 The VET Course Assurance Option

Under the VET course assurance option, a student will be offered a place in a similar VET course of study by ACPET. If the student accepts this option, ACPET will make all necessary arrangements to ensure a student is able to enrol with the Second Provider in the similar VET course of study. This offered VET course will lead to the same or a comparable qualification without any requirement on the part of the student to pay the Second Provider any VET tuition fee for any replacement VET units (that is, units that the student had commenced but not completed because the VET course ceased to be offered). A student will receive full credit from the Second Provider for any VET units of study successfully completed at Paramount College.

The Second Provider nominated by ACPET may have different VET tuition fees to the fees the student would have paid for VET units of study which were part of the VET course of study the Paramount College ceased to provide but which the student had not yet started studying.

A student is not obliged to enrol in a VET course of study with a Second Provider offered by ACPET under the VET Course Assurance Option. However, if he/she enrolls with any other VET provider there is no obligation on that VET provider to offer full credit transfer for the VET units of study completed with Paramount College or to offer replacement VET unit/s free of charge.

OR

### 6.2 The VET Tuition Fee Repayment Option

Under the VET Tuition Fee Repayment Option, ACPET undertakes to pay the student the total of



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any up-front VET payments already paid by the student for any VET units of study the student has commenced but not completed because the VET course ceased to be offered. Students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted VET units.